



STOCKMEIER URETHANES

As a specialist within the STOCKMEIER Group, an organization rich in tradition, we have been developing and producing polyurethane systems for industrial and sports applications since 1991.

MAINTENANCE ATTENDANT

The first and foremost priority of Stockmeier Urethanes USA, Inc. is to operate in a safe and efficient manner with great attention to housekeeping. This position is responsible for all aspects related to maintenance and upkeep of the Administration Building, Plant Building and executive's personal properties. This includes general housekeeping, grounds keeping, and light mechanical repair.

Compensation: Hourly

Benefits Offered: Vision, Medical, Life, Dental, 401K

Employment Type: Full-Time – Hours Vary

Hours are subject to change depending on weather or business needs. Employee will be notified by their supervisor or HR when hours are to be modified.

RESPONSIBILITIES

Maintenance of Administration Building & Personal Properties

- General maintenance & cleaning of properties:
 - Power Washing
 - Minor repairs (electrical, mechanical, and plumbing)
 - Painting
 - Floor & sidewalk repairs
 - Minor installations (hanging items, changing receptables, doors, etc.)
- Cold weather: shoveling snow, clearing parking lots and sidewalks, salting parking lots and sidewalks and other cold weather duties as assigned.
- Warmer Weather: Grounds keeping, mowing, hedge trimming, weeding.

Maintenance of Plant Building & Warehouse Properties

- Preventative maintenance of the production area and machinery
 - Maintaining Preventative Maintenance Software
 - Installation of equipment (reactor upgrades, pumps, valves, lines and wiring)
 - Minor repairs (electrical, mechanical, and plumbing)
 - Maintenance of mowers, plows, weed eaters, etc.
 - Painting
 - Floor & sidewalk repairs
 - Minor installations (hanging items, changing receptables, doors, etc.)
 - Cleaning and organization of plant and warehouse
- Cold weather: shoveling snow, clearing parking lots and sidewalks, salting parking lots and sidewalks and other cold weather duties as assigned.
- Warmer Weather: Grounds keeping, mowing, hedge trimming, weeding.

Maintenance of Company Vehicles (non-DOT)

- Preventative maintenance of the company vehicles
 - Schedule and transport vehicles for detailing
 - Schedule routine oil changes, tire rotations/replacement, state inspections and minor repairs; transport vehicles to scheduled appointments, as needed.
 - Ensure maintenance information is updated and current in the preventative maintenance system for each vehicle; this includes collecting necessary information from outside sales teams with company vehicles.

ISO Responsibilities:

- Ensure understanding of the Quality Policy and Quality Objectives
- Ensure production is maintained appropriately
- Offer input for improvement of processes
- Participate in investigations as needed

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SKILLS, EXPERIENCE, & REQUIREMENTS

- Possess a private driver's license.
- High School diploma.
- Skilled in any combination of pipefitting, electrical, instrumentation, mechanical disciplines.
- Problem solving and troubleshooting.
- Must be able to multitask.
- Must not be afraid of heights.
- Familiar with PPE use and SDS usage to assess hazards preferred .
- Employee must wear the following protective safety gear, (as provided by the employer) steel toe boots, safety glasses and seasonal outdoor protective gear (cold weather protective gear such as bib overalls, jacket, gloves and anything deemed necessary by management).

Send Resume and Cover Letter To:

STOCKMEIER Urethanes USA, Inc.

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